

Voucher Review Guides for Adult Providers

The Service Provider Information Management System is a financial assistance program for our justice involved individuals. Individuals with insurance are not eligible for a financial assistance voucher.

All individuals receiving financial assistance with a voucher must be assessed for their ability to pay, and the sliding fee scale applied.

Here is the link for the sliding fee scale:

https://supremecourt.nebraska.gov/sites/default/files/Probation/behavioral_health/23-24-Sliding-Scale-Fee.pdf

Individuals who are seen by a provider while incarcerated must have documentation that they are incarcerated and assessed for ability to pay with explanation for \$0 ability to pay.

Please refer to the Service Definitions and Service Interpretive Guidelines for service delivery questions. <https://supremecourt.nebraska.gov/probation/rehabilitative-services/adult-service-definitions>

EVALUATION VOUCHERS

Co-Occurring Evaluation

- Review that provider followed evaluation requirements.
https://supremecourt.nebraska.gov/sites/default/files/Probation/servicedef/adult_sd/current/Co-Occurring_Evaluation-SD.pdf
- Client ability to pay must be present or documented why it is \$0.
- Evaluation must be uploaded for review.
- Recommendations must be included.
- Must be signed and dated.
- Provisional Providers must have a supervisor's signature.

Initial Diagnostic Interview/IDI (Medication Provider Only)

- Review that provider followed evaluation requirements.
https://supremecourt.nebraska.gov/sites/default/files/Probation/servicedef/adult_sd/current/Initial_Diagnostic_Interview-SD.pdf
- Client ability to pay must be present or documented why it is \$0.
- Evaluation must be uploaded for review.
- Recommendations must be included.
- The purpose of voucher is for a medication evaluation.
- Must be signed and dated.
- Provisional Providers must have a supervisor's signature.

Mental health Evaluation

- Review that provider followed evaluation requirements.
https://supremecourt.nebraska.gov/sites/default/files/Probation/servicedef/adult_sd/current/Mental_Health_Evaluation-SD.pdf
- Client ability to pay must be present or documented why it is \$0.
- Evaluation must be uploaded for review.
- Recommendations must be included.
- Must include MSE, mental health components.
- Must be signed and dated.
- Provisional Providers must have a supervisor's signature.
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Psychological Evaluation

- Review that provider followed evaluation requirements.
- https://supremecourt.nebraska.gov/sites/default/files/Probation/servicedef/adult_sd/current/Psychological_Evaluation-SD.pdf
- Client ability to pay must be present or documented why it is \$0.
- Evaluation must be uploaded for review.
- Recommendations must be included.
- Evaluation Billing Worksheet (located on Supreme Court website) must be uploaded if testing is being billed.
- Must be signed and dated.
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Sex Offense Specific Evaluation

- Review that provider followed evaluation requirements.
https://supremecourt.nebraska.gov/sites/default/files/Sex_Offense-Specific_Evaluation-SD.pdf
- Client ability to pay must be present or documented why it is \$0.
- Evaluation must be uploaded for review.
- Recommendations must be included.
- Evaluation Billing Worksheet (located on supreme court website) must be uploaded if testing is being billed.
- Must be signed and dated.
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Substance Use Evaluation

- Review that provider followed evaluation requirements.
https://supremecourt.nebraska.gov/sites/default/files/Probation/servicedef/adult_sd/Substance_Use_Evaluation-SDL.pdf
- Client ability to pay must be present or documented why it is \$0.
- Evaluation must be uploaded for review.
- Recommendations must be included.
- Must be signed and dated.

Substance Use Addendum

- Review that provider followed evaluation requirements.
https://supremecourt.nebraska.gov/sites/default/files/Probation/servicedef/adult_sd/current/Substance_Use_Addendum-SD.pdf
- Client ability to pay must be present or documented why it is \$0.
- Original evaluation document must be uploaded for review with the addendum.
- Recommendations must be included.
- Must be signed and dated.

TREATMENT VOUCHERS

If an individual has insurance and it does not cover the service a Special Eligibility Request must be submitted.

Adults Who Sexually Harm Outpatient Counseling

- Review that provider followed service definition.
https://supremecourt.nebraska.gov/sites/default/files/Adult-Mental_Health_Outpatient_Counseling-SD.pdf
- Client ability to pay must be present or documented why it is \$0.
- Progress reports must be uploaded or documented in the detail section.
- Documentation must include a report for the reporting period with dates of service and a transition plan.
- All treatment plans must be signed by the client.
- Each voucher holds 8 sessions.

Co-Occurring Capable Short-Term (STR) Treatment

- Review that provider followed service definition
https://supremecourt.nebraska.gov/sites/default/files/Probation/servicedef/adult_sd/current/Substance_Use_Short-Term_Residential_STR-SD.pdf
- Client ability to pay must be present or documented why it is \$0.
- A voucher can only be billed for 30 days.
- Does not pay for the date of discharge.
- Documentation must include a report for the reporting period and a transition plan.
- All treatment plans must be signed by the client.

Halfway House

- Review that provider followed service definition.
https://supremecourt.nebraska.gov/sites/default/files/Probation/servicedef/adult_sd/current/Halfway_House-SD.pdf
- Documentation must include a report for the reporting period and a transition plan.
- These are monthly vouchers and can cover up to 31 days.

Medication Management

- Review that provider followed service definition.
https://supremecourt.nebraska.gov/sites/default/files/Probation/servicedef/adult_sd/current/Medication_Management-SD.pdf
- Client ability to pay must be present or documented why it is \$0.
- Progress reports must be uploaded or documented in the detail section.
- Holds 4 sessions per voucher.

Mental Health Outpatient Counseling

- Review that provider followed service definition.
https://supremecourt.nebraska.gov/sites/default/files/Adult-Mental_Health_Outpatient_Counseling-SD.pdf
- Client ability to pay must be present or documented why it is \$0.
- Documentation must include a report for the reporting period with dates of service and a transition plan.
- All treatment plans must be signed by the client.
- Each voucher holds 8 sessions.

PRS-BIP (Batter Intervention Program)

- PRS-BIP is a Class that the individual participates in.
- Criteria – Must be on Post Release Supervision (PRS).
- Eligible participants qualify for 1 orientation and 12 sessions only.
- The provider must either upload a summary report or document the summary in the detail section of the voucher.
- The provider may use multiple vouchers or complete vouchers monthly but may not bill more than 1 orientation and 12 sessions total.
- There is no client contribution.
- If on PSC (Problem Solving Court) or traditional probation, they are not eligible for PRS-BIP funding.
- If 12 sessions were previously used, you will need to check with Mike Nehe (Domestic Violence Specialist) to verify if the individual is eligible for more sessions.

Substance Use Intensive Outpatient Counseling

- Review that provider followed service definition.
https://supremecourt.nebraska.gov/sites/default/files/Probation/servicedef/adult_sd/current/Substance_Use_Intensive_Outpatient_Counseling_IOP-SD.pdf
- Client ability to pay must be present or documented why it is \$0.
- Documentation must include a report for the reporting period and a transition plan.
- All treatment plans must be signed by the client.
- Each voucher will only hold 60 hours of group and individual sessions.

Substance Use Outpatient Counseling

- Review that provider followed service definition.
https://supremecourt.nebraska.gov/sites/default/files/Probation/servicedef/adult_sd/current/Substance_Use_Outpatient_Treatment-SD.pdf
- Client ability to pay must be present or documented why it is \$0.
- Documentation must include a report for the reporting period with dates of service and a transition plan.
- All treatment plans must be signed by the client.
- Each voucher will only hold 8 sessions.
- Individual and Group sessions are on separate vouchers.

Substance Use Short-Term Residential (STR) Treatment

- Review that provider followed service definition
https://supremecourt.nebraska.gov/sites/default/files/Probation/servicedef/adult_sd/current/Substance_Use_Short-Term_Residential_STR-SD.pdf
- Client ability to pay must be present or documented why it is \$0.
- Date of discharge cannot be billed.
- Documentation must include a report for the reporting period and a transition plan.
- The voucher will only cover 30 days.

Non – Treatment Services

Sex Offense-Specific Polygraph

- Review that provider followed service definition.
https://supremecourt.nebraska.gov/sites/default/files/Probation/servicedef/adult_sd/current/Sex_Offense-Specific_Polygraph-SD.pdf
- Review for duplicate vouchers.
- Progress reports must be uploaded or documented in the detail section and focus on truthful or not.

Transitional Living Level 2

Qualifications

- To qualify for Transitional Living assistance, the individual must meet the following criteria:
- Currently be under probation supervision (not at the PSI stage),
- Incarcerated and discharging to Post-Release Supervision (PRS) **OR**,
 - a. Currently on PRS **OR**,
 - b. On traditional probation **OR**,
 - c. Involved with Problem-Solving Court.
- Under supervision for any of the following:
 - a. Felony **OR**,
 - b. The following misdemeanors:

- Domestic Violence
- Sex-offense
- DUI-III or higher
- Transitional Living ordered via court order or sanction.
- Be at high risk to reoffend based on:
- Classification as a high-risk population per validated assessment tool.
- Clinical evaluation.
- Have housing instability, unsupportive housing, or no place to live.
- Be indigent or lack the resources to pay for services/housing.

What you need to consider when reviewing TL vouchers:

- 1) Review that provider followed service definition
https://supremecourt.nebraska.gov/sites/default/files/Probation/servicedef/adult_sd/Transitional_Living_-_Level_2_FINAL_2021.pdf
- 2) Individuals will be granted up to 84 days of voucher assistance.
- 3) Bill for calendar month and portal must be complete to approve voucher.
- 4) If an officer supports an individual extending their time past 84 days with voucher assistance, the officer needs to submit an extension request via the Transitional Living Portal
<https://transitionaliving.nebraska.gov/>
- 5) Extension requests are reviewed by the Transitional Living Specialist (Amber Pace). For questions or concerns regarding Transitional Living please contact Specialist Amber Pace.
- 6) New episodes of care are granted when an individual goes to residential treatment and returns for services or by special eligibility by the officer.

Transitional Living Level 1

- Review provider followed service definition.
https://supremecourt.nebraska.gov/sites/default/files/Probation/servicedef/adult_sd/Transitional_Living_-_Level_1_FINAL_2021.pdf
- See Qualifications in Transitional Living Level 2.
- Episode of Care follows the individual from TL to TL.

CAM (Continuous Alcohol Monitoring)

- Review provider followed service definition.
- https://supremecourt.nebraska.gov/sites/default/files/Probation/servicedef/adult_sd/current/Continuous_Alcohol_Monitoring_CAM-SD.pdf
- No progress report is needed, information will be placed in the detail section of the voucher.
 - The voucher allows up to 120 days during the supervision period.
 - Voucher pays for the hook up and disconnect charges.
 - Individuals are responsible for the full cost of CAM once the maximum 120 days of financial assistance has been used.